

LONGWOOD CENTRAL SCHOOLS

35 YAPHANK-MIDDLE ISLAND ROAD • MIDDLE ISLAND, NEW YORK 11953-2373

MICHAEL R. LONERGAN, DSW
Superintendent of Schools

GALE WINSPER
School Transportation Coordinator



OFFICE OF TRANSPORTATION
21 Everett Drive
Yaphank, New York 11980
631-345-2775 • Fax 631-345-2818

January 6, 2017

Parent's of Private School Students:

Enclosed, please find the 2017-2018 application for request for transportation to a non-public school which needs to be submitted to the Longwood Transportation office by April 1, 2017. **Please be advised that this form must be submitted by this date each school year your child attends a non-public school.**

Longwood Transportation needs this information to ensure that we budget sufficient vehicles, therefore even if you feel that you may not be sending your child to a private school, or are waiting for acceptance, it is imperative that you still apply for transportation.

Failure to apply for transportation by the April 1st deadline may result in your student not receiving transportation services for the 2017-2018 school year.

If you have any questions regarding this matter, please do not hesitate to contact this office at the above number.

Thank you for your cooperation.

Sincerely,

Gale Winsper

Gale Winsper
Transportation Coordinator

cc: J. Bryan

Memo, parent p&p Jan. letter

www.longwood.k12.ny.us
Community Unity...Be A Part Of The Pride

LONGWOOD CENTRAL SCHOOL DISTRICT

APPLICATION FOR PRIVATE AND PAROCHIAL SCHOOL TRANSPORTATION

Requests for transportation to non-public school must be filed in writing with the Longwood Board of Education by April 1, 2017 for the 2017-2018 school year. Parents are advised to file even if admission to the non-public school is still in question. To qualify for transportation, the school must not be further than 15 miles from the child's home. The formal application must be submitted annually. This application must be returned by April 1, 2017 to:

LONGWOOD CENTRAL SCHOOL DISTRICT
TRANSPORTATION DEPARTMENT
21 EVERETT DRIVE
YAPHANK, NEW YORK 11980

FAX #: 631-345-2818

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PUPIL INFORMATION (Please Print Clearly)

DATE OF APPLICATION _____

NAME OF STUDENT _____
(Last) (First)

LEGAL ADDRESS _____
(Street) (Town)

MAILING ADDRESS _____

DATE OF BIRTH * ____/____/____ GRADE ENTERING IN SEPTEMBER 2017 _____

NAME OF PARENT/GUARDIAN _____

HOME NUMBER _____ WORK NUMBER _____ CELL # _____

EMERGENCY CONTACT NAME _____ CONTACT NUMBER _____

SCHOOL THE STUDENT IS CURRENTLY ATTENDING/TRANSFERRING FROM _____

*Please note: A copy of your child's birth certificate must be submitted with this application if your child is entering school for the first time.
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TRANSPORTATION INFORMATION

In accordance with the laws of New York State, I hereby formally request transportation for my child to:

NAME OF SCHOOL: _____

ADDRESS OF SCHOOL: _____

****If entering Kindergarten, please circle which session – A.M., P.M. or Full Day**

IMPORTANT – PLEASE NOTE THE FOLLOWING:

ANY NEW RESIDENT APPLYING FOR PRIVATE AND PAROCHIAL TRANSPORTATION MUST PROVIDE PROOF OF RESIDENCY IN THE FORM OF A DEED, MORTGAGE STATEMENT, TAX BILL OR LEASING AGREEMENT. IN THE EVENT NONE ARE AVAILABLE, THEN A NOTARIZED STATEMENT OF RESIDENCY FORM "AFFIDAVIT OF LANDLORD" (which may be obtained at the Longwood Central Registration Office) MUST BE SUBMITTED PRIOR TO PROCESSING A TRANSPORTATION REQUEST.

An application is late if it is filed after April 1, 2017 or if filed more than 30 days after establishing residence in the Longwood Central School District. In this event, the application must be completed by the parent/guardian providing a "reasonable explanation for the delay" as required by Chapter 719 of the Education Law as amended.



SIGNATURE OF PARENT/GUARDIAN _____

DATE _____